

ROCK CREEK COMMUNITY ACADEMY
8000 DIEFENBACH LANE, SELLERSBURG, IN. 47172
PHONE (812) 246-9271 FAX (812) 246-0722
Sara Hauselman, Princial/Administrator
Jennifer Brown, Dean of Students

EXTENDED ABSENCE NOTIFICATION/REQUEST

Request being made on: _____ (date)

My child(ren) _____

Need to be out of school on the following date(s): _____

For this reason: _____

I have read the Student Handbook and know that extended absences are not encouraged by the school, yet are sometimes necessary. I know that it is my responsibility to check with my child(ren)'s teacher(s) or to have my middle/high school age child(ren) check with teachers to get assignments.

All assignments must be completed upon return to school.

Parent Signature: _____

Comments: _____

School approval signature: _____ Date: _____

Comments: _____

