

**Rock Creek Community Academy School Board**

**July 2023 Meeting Minutes**


**Rock Creek Community Academy, Sellersburg IN**

**Meeting Minutes: Open Session**

Chairman Jason Hall called the Open Session to order at 12:10 PM. Members present were Olivia Hanley and Jeremy Bryant constituting a quorum. Administration members Karen Rogers, Karen Floyd, and Sara Hauselman were also present.

- I. 2023 Teacher Contracts were presented for review. A motion for approval was made by Jeremy Bryant with a second from Olivia Hanley, and unanimously approved.
- II. Staff increases for administrative staff and paraprofessionals were presented for review. A motion for approval was made by Jeremy Bryant with a second from Olivia Hanley, and unanimously approved.
- III. The board discussed the need for a contract employee to assume Community Relations/Marketing responsibilities.
- IV. Proposal was presented to move forward with fencing, scoreboard installation, and electrical for the scoreboard. A motion for approval was made by Olivia Hanley with a second from Jeremy Bryant, and unanimously approved.
- V. The final draft of the Seclusion and Restraint policy was presented for review. A motion was made by Jeremy Bryant with a second from Olivia Hanley, and unanimously approved.
- VI. The final draft of the RCCA employee handbook was presented for review. A motion was made by Jeremy Bryant with a second from Olivia Hanley, and unanimously approved.
- VII. The Food Services Department policy was presented for review. A motion was made by Olivia Hanley with a second from Jeremy Bryant, and unanimously approved.
- VIII. With no other business to discuss, a motion was made to adjourn by Jeremy Bryant at 1:00 pm, with a second by Olivia Hanley, and unanimously approved.

Respectfully Submitted by

  
Chairman, Jason Hall

**NO AUGUST  
2023 MEETING**

**Rock Creek Community Academy School Board**

**September 2023 Meeting Minutes**

**Rock Creek Community Academy, Sellersburg IN**

**Meeting Minutes: Open Session**

Chairman Jason Hall called the Open Session to order at 6:00 PM. Members present were Olivia Hanley, Mike Killen, and Jeremy Bryant constituting a quorum. Administration members Karen Rogers, Karen Floyd, Leslie Riley, and Sara Hauselman were also present.

- I. No visitors present.
- II. June and July minutes were presented for review. A motion for approval was made by Mike Killen with a second from Jeremy Bryant, and unanimously approved.
- III. August financial report were presented for review. A motion for approval was made by Jeremy Bryant with a second from Mike Killen, and unanimously approved.
- IV. 2023/2024 budget was presented for review and discussed. A motion for approval was made by Mike Killen with a second from Olivia Hanley, and unanimously approved.
- V. Karen Rogers and Karen Floyd informed the board that the 2021/2022 audit was completed and no finding were discovered.
- VI. Leslie Riley informed the board that Rock Creek Academy was approved as a Title 1 school in July.
- VII. Remaining staff and athletic contracts were presented for review. A motion was made by Jeremy Bryant with a second from Mike Killen, and unanimously approved.
- VIII. Leslie Riley informed that board that Rock Creek Academy has applied to become a "purple star" school. Approval status still pending.
- IX. The board approved (motion by Mike Killen with a second from Jeremy Bryant, and unanimously approved) the administration to move forward with entering into a consulting agreement with Clifton Larson Allen to review potential qualification for the ERC (employee retention credit) program.
- X. With no other business to discuss, a motion was made to adjourn by Mike Killen at 6:55 pm, with a second by Olivia Hanley, and unanimously approved.

Respectfully Submitted by

*Jason Hall*

Chairman, Jason Hall

**Rock Creek Community Academy School Board**

**October 2023 Meeting Minutes**

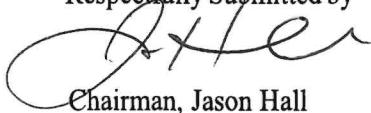
**Rock Creek Community Academy, Sellersburg IN**

**Meeting Minutes: Open Session**

Chairman Jason Hall called the Open Session to order at 6:01 PM. Members present were Olivia Hanley, Michael Richardson, Shawn Pooler, and Jeremy Bryant constituting a quorum. Administration members Karen Rogers, Karen Floyd, Leslie Riley, Jennifer Brown, and Sara Hauselman were also present.

- I. No visitors present.
- II. September minutes were presented for review. A motion for approval was made by Jeremy Bryant with a second from Michael Richardson, and unanimously approved.
- III. September financial report were presented for review. A motion for approval was made by Jeremy Bryant with a second from Olivia Hanley, and unanimously approved.
- IV. Winter athletic contracts was presented for review by Karen Floyd and Jennifer Brown. A motion for approval was made by Olivia Hanley with a second from Michael Richardson, and unanimously approved.
- V. Karen Floyd informed the board that the 2022/2023 audit was in progress and expects to be completed by November.
- VI. The theater department would like to purchase stage lights at a cost of \$64k. They applied for a grant (Andrew Lloyd Weber) that would pay for \$50k. The board was asked to approve \$14k to cover the difference, pending the \$50k grant. A motion for approval was made by Jeremy Bryant with a second from Oliva Hanley, and unanimously approved.
- VII. Rock Creek is in the middle of open enrollment for health benefits which go into effect 11/1. Karen Floyd and Karen Rogers provided an update, along with the annual increases to the benefits plan.
- VIII. Sara Hauselman provided an update on the FEMA room that has been discussed in previous board meetings. RCCA was led to believe that applying for a "BRIC" grant was the best course of action only to find out that charter schools were ineligible for such a grant. There's an agreement with Ball State that could possible be forged to re-qualify the school.
- IX. Shawn Pooler was formally introduced as the newest board member.
- X. RCCA's current contract with a storage unit will not be renewed at year's end (December 31<sup>st</sup>, 2023). Currently the rental cost is \$600/month. The administration is looking into other options to reduce space and save cost.
- XI. No updates on the ongoing ERC (employee retention credit) application.
- XII. With no other business to discuss, a motion was made to adjourn by Jeremy Bryant at 6:48 pm, with a second by Michael Richardson, and unanimously approved.

Respectfully Submitted by



Chairman, Jason Hall

# **NO NOVEMBER 2023 MEETING**

# **NO DECEMBER 2023 MEETING**

**Rock Creek Community Academy School Board**

**January 2024 Meeting Minutes**

**Rock Creek Community Academy, Sellersburg IN Meeting**

**Minutes: Open Session**

Chairman Jason Hall called the Open Session to order at 6:03 PM. Members present were Michael Killen, Shawn Pooler, and Jeremy Bryant constituting a quorum. Administration members Karen Rogers, Karen Floyd, Leslie Riley, Jennifer Brown, and Sara Hauselman were also present.

- I. Isaac Majors, president of the thespian club, gave a presentation on behalf of the drama club. They are currently producing "Annie". They put on 2 major productions a year and had an attendance of over 1k people combined. 50+ kids are signed up for drama in the current school year.
- II. Athletic director Chris Brown gave an update on the athletic department. Soccer won the sectionals for the first time. 8 man football is going strong. He shared with us the current needs and wants from a budgeting standpoint. The 3 biggest were a windscreen for the ball fields (\$6,300), updates to all 3 fields including new grass and compost (\$11,409+\$2,610), and vinyl wrap on the wall near the gym (\$8,600).
- III. Discussion took place on the construction of a new "pole" barn. 60' x 130' with 20' tall ceilings. Chris Brown had a quote in hand for \$275k. Current gym rental from Kingdom Life church will be increased from \$600 to \$900 per month. This project was met with positivity, but the final details on what exactly needs to be built have not been ironed out.
- IV. October's board meeting minutes were presented for review. A motion of approval was made by Michael Killen, seconded by Jeremy Bryant, and unanimously approved.
- V. Karen Floyd gave an update on financials. The 2022-2023 school year audit was completed with no issues.
- VI. Financial vouchers were presented by Karen Floyd and signed by Jason Hall, Michael Killen, Jeremy Bryant, and Shawn Pooler.
- VII. Previous month(s) financials were presented by Karen Floyd for review. A motion of approval was made by Michael Killen, seconded by Jeremy Bryant, and unanimously approved.
- VIII. A new copy machine contract was presented for review. A motion for approval was made by Michael Killen, seconded by Jeremy Bryant, and unanimously approved.
- IX. There is a problematic bus that needs to be replaced. Current maintenance on it has reached over \$10k a year. There is a bus coming off of lease soon that is \$84k and has 48k miles on it that is available for the school to acquire. However, what size of bus that is needed and storage requirements still need to be confirmed before a purchase is made.
- X. Vice Principal Leslie Riley presented the new school calendar for the 2024-2025 school year. A motion of approval was made by Jeremy Bryant, seconded by Jason Hall, and unanimously approved.
- XI. A new sprinkler contract, that had been previously been discussed in email, was presented for review. A motion for approval was made by Michael Killen, seconded by Jeremy Bryant, and unanimously approved.
- XII. A charter amendment was presented for review. A motion for approval was made by Michael Killen, seconded by Jeremy Bryant, and unanimously approved.
- XIII. Sara Hauselman discussed the need for air purifiers to be installed in classrooms to help control the amount of sick days currently plaguing the school.
- XIV. With no other business to discuss, a motion was made to adjourn by Jeremy Bryant at 6:48 pm, with a second by Michael Richardson, and unanimously approved.

Respectfully Submitted by



Chairman, Jason Hall